



Volunteer Role Description

Gardener

As a volunteer you will become an important part of Hall Place, supporting our work and enhancing the appearance of the gardens and the experience of our visitors. We are looking to add to the existing volunteer team in the Hall Place gardens.

Location:

Hall Place & Gardens, Bourne Road, Bexley DA5 1PQ

www.hallplace.org.uk

What's involved?

Joining the team of Hall Place gardeners to complete tasks such as: weeding, cultivating, sweeping, pruning, planting and watering in areas including the herbaceous borders, seasonal bedding areas, kitchen gardens, model gardens, soft fruit garden and orchard.

This role would suit people who:

- Are available to volunteer on Monday - Fridays
- Have enthusiasm for gardening and are keen to learn
- Are physically active and like to be outdoors
- Enjoy meeting people
- Are reliable with good time-keeping skills
- Have a flexible approach to working as part of a team

What's in it for you?

- Enjoyment of working in award winning gardens
- The opportunity to develop your knowledge of horticultural practices
- An opportunity to meet new people with shared interests

How much time would you need to give?

- Our recommended minimum commitment for time spent volunteering with Hall Place is at least one session (morning or afternoon) per fortnight on a weekday
- The signing up rota is flexible, and varies from week to week.
- There may also be times when you are required to attend training sessions and meetings, outside of your regular sessions

Essential requirements

- You are available to volunteer Monday - Fridays

- You will need to dress appropriately for working outside (to be warm enough or cool enough, sun hat, waterproof etc if needed)
- You will need to wear sturdy steel toe cap boots. Trainers, walking shoes and wellington boots are not acceptable
- You will need to have had a tetanus injection. Most people once they have had the course of injections (generally given at school) have lifelong immunity. If you are not sure whether you've had the full course, for example because you were born in another country, contact your GP for advice

Expenses

Hall Place is able to reimburse reasonable travel expenses to and from sessions. Expenses can be claimed and paid on a monthly basis.

What happens next?

If you are interested in becoming a volunteer gardener at Hall Place then you will need to:

- Complete a volunteer record sheet and return it to the Volunteer Co-ordinator Tony Nield, who is based at Hall Place
- Attend an informal meeting with a member of Hall Place staff. This will allow the staff to find out a little more about you, why you're interested in volunteering and any previous experience or skills you may have

If your application is successful you will need to attend a Health and Safety Induction where:

- We will run through the risk assessment for working in the gardens
- You will be introduced to the head gardener and the estate manager
- You will sign up for your first few sessions, so support from existing volunteers, staff and the volunteer co-ordinator can be arranged

Please get in touch if you are interested in becoming a volunteer or have any questions:

Hall Place Garden Volunteer Co-ordinator

01322 621243

tony.nield@bexley.gov.uk

Please note: this role is purely voluntary and this arrangement is not meant to be a legally binding one or an employment contract